



**DIANNE JACOB**  
SUPERVISOR, SECOND DISTRICT  
SAN DIEGO COUNTY BOARD OF SUPERVISORS

**AGENDA ITEM**

**DATE:** July 22, 2015

**05**

**TO:** Board of Supervisors

**SUBJECT:** REDUCING THE AUTHORIZED MEMBERSHIP OF THE DESCANSO COMMUNITY PLANNING GROUP (DISTRICT: 2)

**Overview**

The Descanso Community Planning Group has seen a decline in attendance, and as a result, maintaining a quorum has been difficult. This action reduces the required number of members.

**Recommendation(s)**

**SUPERVISOR DIANNE JACOB**

1. Determine that the authorized membership of the Descanso Community Planning Group shall be reduced to a total of seven (7) authorized members, by eliminating seats 6 and 7, effective upon adoption of this item. Existing seats 8 and 9 should then be renumbered to seats 6 and 7.
2. Direct the Chief Administrative Officer to revise the roster of the Descanso Community Planning Group, and to modify the seat numbers of sitting members for this change, and to have this change effective on the November 2016 Ballot.

**Fiscal Impact**

There is no fiscal impact associated with this action.

**Business Impact Statement**

N/A

**Advisory Board Statement**

The Descanso Community Planning Group Chair, Kerry Forest, submitted a letter dated April 10, 2015 requesting a reduction in the Group's membership from 9 seats to 7 seats. According to the minutes from the January 15, 2015 Descanso Community Planning Group meeting, a motion passed recommending reduction of the Group's membership from 9 seats to 7 seats.

**Background**

Descanso is an unincorporated community in the County of San Diego located in the Central Mountain Subregion. The Central Mountain Subregion lies east of Alpine and Ramona, west of

**SUBJECT: REDUCING THE AUTHORIZED MEMBERSHIP OF THE DESCANSO COMMUNITY PLANNING GROUP (DISTRICT: 2)**

the Desert Subregion, south of Julian, and north of the Mountain Empire Subregion. The Central Mountain Subregion is one of the most scenic areas in the County. It is a recreational and agricultural resource for the entire County. It offers its residents and visitors a place to experience tranquility and the beauty of undisturbed nature. The Descanso Community Planning Group area covers approximately 19,483 acres or 30.44 square miles.

Board of Supervisors Policy I-1 authorizes the Board to establish the number of authorized members of planning and sponsor groups, from a minimum of 5 to a maximum of 15. In the case of the Descanso Community Planning Group, the Board set the authorized membership to be 9. However, since the population of Descanso is made up of approximately 1,741 residents, it's had trouble maintaining full and active membership in the community planning group.

The Descanso Community Planning Group Chair, Kerry Forest, submitted a letter dated April 10, 2015 requesting a reduction in the Group's membership from 9 to 7 seats (See Exhibit A). According to the minutes from the January 15, 2015 Descanso Community Planning Group meeting, a motion passed recommending reduction of the Group's membership from 9 seats to 7 seats (See Exhibit A).

This action reduces the required number of seats from 9 to 7.

**Linkage to the County of San Diego Strategic Plan**

N/A

Respectfully submitted,

DIANNE JACOB  
Supervisor, Second District

**ATTACHMENT(S)**

Exhibit A: Kerry Forrest/Chair of the DCPG, Letter dated April 10, 2015

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**AGENDA ITEM INFORMATION SHEET**

**REQUIRES FOUR VOTES:**       Yes     No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED**  
 Yes     No

**PREVIOUS RELEVANT BOARD ACTIONS:**  
N/A

**BOARD POLICIES APPLICABLE:**  
I-1 – Planning and Sponsor Group Policies and Procedures

**BOARD POLICY STATEMENTS:**  
Board of Supervisors Policy I-1 authorizes the Board to establish the number of authorized members of planning and sponsor groups, from a minimum of 5 to a maximum of 15.

**MANDATORY COMPLIANCE:**  
N/A

**ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):**  
N/A

**ORIGINATING DEPARTMENT:** District 2, Board of Supervisors

**OTHER CONCURRENCES(S):** N/A

**CONTACT PERSON(S):**

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