

Resolution No:
Meeting Date:

**RESOLUTION OF THE BOARD OF SUPERVISORS
ESTABLISHING THE LEON L. WILLIAMS SAN DIEGO
COUNTY HUMAN RELATIONS COMMISSION**

WHEREAS, San Diego County Human Relations Commission (Relations Commission) was formed several decades ago to study ways to promote positive human relations, respect, and integrity in the community of San Diego County; and

WHEREAS, the Relations Commission ceased to meet and was defunded in the late 1990s due to lack of public interest and involvement: and

WHEREAS, in 2018, the Board of Supervisors was amended to delete the provisions establishing the Relations Commission and dissolved the Relations Commission; and

WHEREAS, in recognition of Human Rights Day, which is observed every year on the tenth day of December, the anniversary of the day that the United Nations General Assembly adopted, in 1948, the Universal Declaration of Human Rights; and,

WHEREAS, the Board of Supervisors wishes to establish a Human Relations Commission to support the idea that all human beings are born free and equal in dignity and rights; and,

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. Human Relations Commission. It is the policy of San Diego County to promote public health, welfare, and security. Therefore, the Board of Supervisors (Board) now establishes the Leon L. Williams San Diego County Human Relations Commission (Commission) to promote positive human relations, respect, and the integrity of every individual regardless of gender, religion, culture, ethnicity, sexual orientation, age, or citizenship status.

SECTION 2. Number and Appointment of Commission. The Commission shall consist of twenty-five (25) voting members. Each member of the Board shall nominate two Commissioners, at least one of whom shall be a resident of the appointing Supervisor's district, who are confirmed by the Board. In addition to the ten (10) Board nominated Commissioners, there shall also be the following Commissioners:

1. District Attorney or designee;
2. Sheriff or a designee;
3. Jewish Family Services designee;
4. The San Diego LGBT Community Center designee;
5. International Rescue Committee designee;
6. San Diego Rapid Response Network designee;

7. Southern California Tribal Chairmen's Association designee;
8. The San Diego Chapter of the Black Political Association of California;
9. Commission Nominee;
10. Commission Nominee;
11. Commission Nominee;
12. Commission Nominee;
13. Commission Nominee;
14. Commission Nominee; and
15. Commission Nominee.

Commissioners 1 – and 2 shall serve ex-officio. Commissioners 3 – 8 shall be nominated by the person or entity listed and confirmed by the Board. Commissioners 9-15 shall be nominated by the Commission by majority and confirmed by the Board. All Commissioners shall be residents of the County of San Diego.

SECTION 3. Commission Nominations. Each Commission nomination shall: 1) consider all applications received at least two weeks before appointment, 2) attempt to nominate members of the community to create a Commission that is reflective of the demographics, diversity, and culture of San Diego County, including, comprehensive representation of age, gender, socioeconomic status, ethnic background, culture, religion, sexual orientation, and geographical distribution, and 3) consider the prospective Commissioner's knowledge and awareness of the problems and causes of intergroup tension and conflict. Prospective members shall have demonstrated a commitment to fostering better human relations in San Diego County.

Public notice and shall be given on when the Commission intends to nominate members to the Commission. Any application form shall be accessible by the public, as required by law. A record shall be kept of all applications filed for one year.

SECTION 4. Term of Office. Each Commissioner nominated by a Supervisor shall serve a term which shall run concurrently with the term of their nominating Supervisor. Commissioners listed 1-2 shall serve ex officio. Commissioners 3-8 shall serve at the pleasure of the person or organization so designated. Commissioners listed 9-15 shall serve a two-year term and until their successor has been appointed and qualified.

Each Commissioner shall represent the entire area and population of the County in performing their duties.

SECTION 5. Vacancies. A vacancy shall occur on the happening of any of the following events before the expiration of the term:

1. Death of the incumbent;
2. Resignation of the incumbent;

3. Removal at the pleasure of the appointing or nominating authority;
4. Ceasing of the incumbent to be a resident of the County of San Diego; or
5. Incumbent's absence from more than one-third of the regularly scheduled meetings in any 12 months or three consecutive regular meetings. When a vacancy occurs as the result of missing one-third of regularly scheduled meetings in one 12-month period or three consecutive regular meetings, both the member and the appointing Supervisor shall be notified of the vacancy by the Chairperson.

Vacancies shall be filled by the applicable nominating or appointing authority specified in Section 2.

SECTION 6. Organization.

1. Officers. The Commission shall select annually from its membership a Chairperson and a Vice-Chairperson and any other officers it deems necessary.
2. Rules. The Commission shall prepare and adopt the necessary rules and regulations for the conduct of its business. These rules and regulations are to be approved by the Board of Supervisors.
3. Quorum. A majority of members currently appointed to the Commission shall constitute a quorum. A majority of members shall be required to carry any motion or proposal.
4. Minutes. The Commission shall keep written minutes of its meetings, a copy of which shall be filed with the Clerk of the Board.
5. Meetings. The Commission shall be subject to the Ralph M. Brown Act. The Commission shall establish a regular meeting schedule and shall give public notice of the time and place of meetings. All meetings of the Commission, including any ad hoc committees or other committees appointed by the Commission, shall be open and public and all persons shall be permitted to attend any meetings of the Commission, including any ad hoc committees or other committees appointed by the Commission. The location of Commission meetings, including those of any ad hoc committees or other committees appointed by the Commission, shall be determined with consideration for equal and fair access for persons residing in all areas of the County, and for geographical, social or economic interest in matters to be considered at a particular meeting.

SECTION 7. Establishment of Committees.

1. Ad Hoc Committees. The Commission may appoint committees to carry out the functions and duties of the Commission. Any committee appointed shall consist of not fewer than three members, including at least one Commission member. The actions and recommendations of committees shall not be deemed the action of the Commission and shall in no way bind the Commission or its members. The committee shall cease to exist on completion of its assignment.
2. Volunteer and Consultant Services. The Commission may benefit from the services of volunteer workers and volunteer consultants who serve without

compensation or reimbursement of expenses. Service from an individual as a volunteer worker or volunteer consultant shall not be considered as service for or employment by the County.

SECTION 8. Compensation. Members of the Commission shall receive no compensation.

SECTION 9. Duties and Responsibilities. Once the full Commission has been appointed and confirmed by the Board, Commission members shall create the duties and responsibilities by a simple majority vote within ninety (90) days after formation and approved by the Board of Supervisors. Said duties and responsibilities can be updated or amended as needed with a thirty (30) day noticed meeting, and a simple majority vote for approval and approved by the Board.

SECTION 10. Non-County Funding. The Commission may, with the approval of the Board of Supervisors, apply for donations, grants, or other funding from public or private sources to provide for program costs of the Commission.

SECTION 11. Staff Assistance. The Chief Administrative Officer shall provide the necessary administrative and clerical staff of the Commission.

SECTION 12. Sunset Review and Expiration. The Commission shall be reviewed as a part of the regularly scheduled sunset review process.

APPROVED AS TO FORM AND LEGALITY
THOMAS E. MONTGOMERY, COUNTY COUNSEL

BY: Rachel H. Witt, Chief Deputy